

# Client Guide

Main Services  
**Price List**



CENTRE  
DES CONGRÈS  
DE QUÉBEC

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## MAIN SERVICES PRICE LIST (canadian dollars)

The Québec City Convention Centre has over 500 items and services at your disposal. Listed below are our most requested items. Contact your Event Coordinator for any item or service that does not appear on this list.

### Equipment

|  |                       |
|--|-----------------------|
| Base and flagpole without flag   | 10,00 \$ / Event      |
| Dance floor - installed  | 2,00 \$ / Square foot |
| Easel  | 15,00 \$ / Event      |
| Flag including base and flagpole   | 55,00 \$ / Event      |
| Base and flagpole without flag   | 10,00 \$ / Event      |
| Flipchart  | 30,00 \$ / Event      |
| Flipchart - additional pad of paper  | 15,00 \$ / Unit       |
| Lamp - desk , keyboard or clamp  | 20,00 \$ / Event      |
| Lectern - additional   | 30,00 \$ / Event      |
| Makeup Station (outlet included)   | 55,00 \$ / Event      |
| Mirror   | 30,00 \$ / Event      |
| Partition wall (60 in x 56 in)   | 35,00 \$ / Event      |
| Portable coatrack  | 30,00 \$ / Event      |
| Self-standing drapes - section of 10 ft (3 ft to 5 ft height) - installed        | 80,00 \$ / Event      |
| Self-standing drapes - section of 10 ft (8 ft to 12 ft height) - installed       | 115,00 \$ / Event     |
| Stage - access ramp - installed  | 2,00 \$ / Square foot |
| Stage - grandstand - section 4' x 6' (including stairs and skirting) - installed | 2,00 \$ / Square foot |
| Stage - section 4' x 6' (including stairs and skirting) - installed              | 2,00 \$ / Square foot |
| Stage drapes - section of 10' - installed  | 180,00 \$ / Event     |
| Stanchion and rope (90" section)   | 15,00 \$ / Event      |
| Water fountain (including 18 liter water jug)                                    | 30,00 \$ / Event      |
| Water - 18 liter jug   | 15,00 \$ / Unit       |
| Water - fountain connected to aqueduct   | 80,00 \$ / Event      |

### Furniture

|                        |                  |
|------------------------|------------------|
| Chair - operator's     | 45,00 \$ / Event |
| Leather Armchair Black | 85,00 \$ / Event |
| Leather bench          | 85,00 \$ / Event |
| Square Bistro tables   | 40,00 \$ / Event |
| Stool with back        | 25,00 \$ / Event |

### Other material

|  |                   |
|--|-------------------|
| Concrete block, 3 ft x 5 ft, 3750 pounds | 220,00 \$ / Event |
| Extinguisher                             | 15,00 \$ / Unit   |
| Towel - charge if not returned           | 20,00 \$ / Unit   |

### Plumbing services

(Prices apply only where service is available)

|  |                   |
|--|-------------------|
| Bath filling and emptying  | 185,00 \$ / Event |
| Compressed air (100 psi pressure)  | 120,00 \$ / Event |
| Drainage   | 100,00 \$ / Event |
| Hot water tank (40 gallons) including electrical connection                | 195,00 \$ / Event |
| Hot water tank (60 gallons) including electrical connection                | 220,00 \$ / Event |
| Hot water tank (100 gallons) including electrical connection               | 280,00 \$ / Event |
| Pool emptying  | 305,00 \$ / Event |
| Pool filling: cold water (up to 30 cubic meters) - location to be verified | 305,00 \$ / Event |
| Sink - Hot, cold water and drainage  | 330,00 \$ / Unit  |
| Tank, cold water and drainage  | 280,00 \$ / Unit  |
| Water (50 psi pressure) Male coupling, garden hose                         | 120,00 \$ / Event |

## Electrical services

**(Cost includes material and labor where service is available)**

|   |                   |
|---|-------------------|
| Extension cord 120V, 15A, between 10 and 25 ft                            | 30,00 \$ / Event  |
| Extension cord, 50', 5 wires « Cam-Lok » © : 1/0AWG (220A), 4/0AWG (400A) | 170,00 \$ / Event |
| House-lights remote control (day)   | 70,00 \$ / Day    |
| House-lights remote control (week)  | 265,00 \$ / Week  |
| Outlet 120 V, 15A "Exhibit" activity                                      | 170,00 \$ / Event |
| Outlet 120 V, 15A exhibit group order                                     | 120,00 \$ / Event |
| Outlet 120 V, 15A, from wall, Convention                                  | 90,00 \$ / Event  |
| Outlet 120V, 20A, photocopier (exhibit)                                   | 210,00 \$ / Event |
| Outlet 208V or 120/208V, 100A, 1ph or 3 ph                                | 430,00 \$ / Event |
| Outlet 208V or 120/208V, 15 to 30A, 1ph or 3ph                            | 220,00 \$ / Event |
| Outlet 208V or 120/208V, 200A, 1ph or 3 ph                                | 550,00 \$ / Event |
| Outlet 208V or 120/208V, 40 to 60A, 1ph or 3 ph                           | 290,00 \$ / Event |
| Outlet 208V or 120/208V, 400A, 1ph or 3 ph                                | 990,00 \$ / Event |
| Panel board 120/208V, 30A, 1ph  | 230,00 \$ / Event |
| Panel board 120/208V, 50A, 1ph or 60A, 3ph                                | 300,00 \$ / Event |
| Power bar 120V, 15A, 6 outlets  | 30,00 \$ / Event  |
| Surge protective power bar 120V, 15A                                      | 60,00 \$ / Event  |
| Transfo 120V 204V, 2kVA, European outlet                                  | 110,00 \$ / Event |
| Transfo 120/208V, 15 kVa, drive isolating                                 | 170,00 \$ / Event |
| Transfo 600V, 120/208V, 45 kVa  | 180,00 \$ / Event |
| Transfo 600V, 120/208V, 112,5 kVa   | 220,00 \$ / Event |
| Transfo 600V, 120/208V, 150 kVa   | 330,00 \$ / Event |

## Handling and Installation Service

(Only Québec City Convention Centre lifting appliances are authorized)

|   | Regular rate        | Increased* rate     |
|---|---------------------|---------------------|
| Chain block - manual  | 70,00 \$ / Event    | 70,00 \$ / Event    |
| Chain block - motorized with control                              | 100,00 \$ / Event   | 100,00 \$ / Event   |
| Dolly and hydraulic pallet truck (including operator)             | 70,00 \$ / Hour     | 85,00 \$ / Hour     |
| Electric pallet truck (including operator)                        | 95,00 \$ / Hour     | 120,00 \$ / Hour    |
| Fork-lift (including operator)                                    | 125,00 \$ / Hour    | 160,00 \$ / Hour    |
| Hanging of structured banners - 2 hours min.                      | 230,00 \$ / Hour    | 275,00 \$ / Hour    |
| Personnel lift (cherry picker) - 4 hours                          | 110,00 \$ / 4 hours | 110,00 \$ / 4 hours |
| Rigging point including rigger and scissor lift (set & tear down) | 180,00 \$ / Event   | 180,00 \$ / Event   |
| Scissors lift (including operator) - max. 12 hours consecutive    | 1 375,00 \$ / Day   | 1 720,00 \$ / Day   |
| Scissors lift (including operator) - 1 hour min.                  | 135,00 \$ / Hour    | 170,00 \$ / Hour    |
| Truss (set & tear down)   | 50,00 \$ / Unit     | 50,00 \$ / Unit     |
| 20' Traveler side-opening   | 720,00 \$ / Event   | 720,00 \$ / Event   |
| 40' Traveler side-opening   | 1 200,00 \$ / Event | 1 200,00 \$ / Event |

## Specialized manpower

|   | Regular rate    | Increased* rate  |
|---|-----------------|------------------|
| Carpenter   | 75,00 \$ / Hour | 90,00 \$ / Hour  |
| Electrician   | 75,00 \$ / Hour | 90,00 \$ / Hour  |
| Graphic designer  | 75,00 \$ / Hour | 90,00 \$ / Hour  |
| Greeting personnel (4 hours min.)                             | 35,00 \$ / Hour | 35,00 \$ / Hour  |
| Material handler  | 70,00 \$ / Hour | 85,00 \$ / Hour  |
| Plumber   | 75,00 \$ / Hour | 90,00 \$ / Hour  |
| Registration / Ticket Counter personnel (4 hours min.)        | 40,00 \$ / Hour | 40,00 \$ / Hour  |
| Rigger  | 85,00 \$ / Hour | 85,00 \$ / Hour  |
| Security services - Guard (4 hours min.)                      | 50,00 \$ / Hour | 50,00 \$ / Hour  |
| Security services - Guard for first responders (4 hours min.) | 70,00 \$ / Hour | 70,00 \$ / Hour  |
| Technical drawer  | 75,00 \$ / Hour | 90,00 \$ / Hour  |
| Technical supervision (4 hours min.)                          | 85,00 \$ / Hour | 170,00 \$ / Hour |
| Technician  | 75,00 \$ / Hour | 90,00 \$ / Hour  |

\* Increased : night (0h to 7h), weekend (Saturday 0h to Monday 7h) and holiday (0h to 24h) and late order.

\*\* A minimum of 4 hours will be charged for any employee that is called back to work for a non scheduled activity.

\*\*\* For any cancellation of specialized manpower, within 48 hours of the event, a cancellation fee representing 50% of these contracted services will apply.

## Telecommunications and equipment services

### Telephony / Walkie-talkie

|   |                   |
|---|-------------------|
| Direct inward dialing line                            | 85,00 \$ / Event  |
| Duplex hand free phone and direct inward dialing line | 170,00 \$ / Event |
| ISDN connection (128 Kbps)                            | 390,00 \$ / Event |
| Long-distance block                                   | 10,00 \$ / Event  |
| Phone set and direct inward dialing line              | 110,00 \$ / Event |
| Phone set and telephone line (basic)                  | 85,00 \$ / Event  |
| Telephone line (basic)                                | 60,00 \$ / Event  |
| Voice mail  | 15,00 \$ / Event  |
| Walkie-talkie (basic set) - day                       | 40,00 \$ / Day    |
| Walkie-talkie (basic set) - week                      | 115,00 \$ / Week  |
| Walkie-talkie with headset (week)                     | 130,00 \$ / Week  |

### Audiovisual services

|   |                  |
|---|------------------|
| Audio connection  | 45,00 \$ / Day   |
| Cable TV connection HD - day  | 135,00 \$ / Unit |
| Cable TV connection HD - week   | 245,00 \$ / Unit |
| Ceiling speakers network for meeting rooms (independent sound systems are not authorized for security purposes) | 135,00 \$ / Day  |
| Ceiling speakers network 200A or 200B   | 195,00 \$ / Day  |
| Ceiling speakers network 200C or 200AB  | 245,00 \$ / Day  |
| Ceiling speakers network 200ABC   | 305,00 \$ / Day  |
| Ceiling speakers network 400A or 400B or 400 C  | 245,00 \$ / Day  |
| Ceiling speakers network 400AB or 400BC   | 305,00 \$ / Day  |
| Ceiling speakers network 400ABC   | 305,00 \$ / Day  |
| Ceiling speakers network 2000A or 2000B or 2000C or 2000D   | 195,00 \$ / Day  |
| Ceiling speakers network 2000AB or 2000BC or 2000CD   | 245,00 \$ / Day  |
| Ceiling speakers network 2000ABC or 2000BCD   | 305,00 \$ / Day  |
| Ceiling speakers network 2000ABCD   | 305,00 \$ / Day  |
| Ceiling speakers network for each Hall or each Foyer  | 135,00 \$ / Day  |
| Preprogrammed music per room - day  | 60,00 \$ / Day   |
| Preprogrammed music per room - week   | 170,00 \$ / Week |

*Any material exceeding the Centre's inventory and rented on behalf of the client, will be invoiced at the actual rental rate paid by the Centre, plus a 25% administration fee.*